



*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (818) 706-1613 at least 48 hours prior to the meeting.*

*Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the City to the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall (31200 Oak Crest Drive, Westlake Village) during normal business hours.*

**AGENDA**  
**Meeting of the City Council's**  
**ADMINISTRATIVE COMMITTEE**

**Westlake Village City Hall**  
**31200 Oak Crest Drive**  
**Westlake Village**

**Thursday**  
**September 29, 2016**

**CALL TO ORDER:** 10:00 a.m.

**ROLL CALL:** Mayor McSweeney, Mayor Pro Tem Halpern

**PUBLIC COMMENTS:**

**COUNCIL RESPONSE:**

**BUSINESS:**

1. Discussion regarding several City personnel matters, including: options for backfilling the currently vacant Senior Administrative Analyst position; potentially reclassifying two existing positions and amending the City's salary range schedule; and modifying the City's personnel policy dealing with part-time employees.

**ADJOURNMENT:**