



31200 Oak Crest Drive  
 Westlake Village, CA 91361  
 (818) 706-1613

### TRANSIENT OCCUPANCY TAX (TOT) RETURN FORM

BUSINESS NAME  
 ADDRESS  
 CITY, STATE, ZIP CODE

**PLEASE MAKE CHECKS PAYABLE TO: CITY OF WESTLAKE VILLAGE**

REPORTING PERIOD (MM/YYYY)

1. TOTAL RENT CHARGED FOR OCCUPANCY OF ROOMS		\$
2. ALLOWABLE DEDUCTIONS	Permanent Residents	\$
	Governmental Agencies	\$
	Adjustments (*)	\$
	TOTAL	\$
3. TAXABLE RENTS (LINE 1 MINUS LINE 2)		\$
4. TOTAL TAX DUE (10% TIMES LINE 3)		\$
5. PENALTIES		\$
6. INTEREST		\$
7. TOTAL AMOUNT DUE AND PAYABLE (ADD LINES 4, 5, and 6)		\$

*I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING STATEMENTS ARE TRUE AND CORRECT*

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

TITLE: \_\_\_\_\_ PHONE: \_\_\_\_\_

(\*)EXPLAIN REASONS FOR ADJUSTMENTS

**PLEASE RETURN THIS COMPLETED FORM WITH YOUR CHECK  
 PAYMENT DUE ON OR BEFORE THE LAST DAY OF THE MONTH FOLLOWING THE END OF YOUR REPORTING PERIOD**